

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Educational Service Center of Lorain County Governing Board

Held: LaGrange, Ohio

Date: September 23, 2014

CALL TO ORDER

The Educational Service Center of Lorain County Governing Board held its Regular Meeting on Tuesday, September 23, 2014. The meeting was called to order by Mr. Kalina at 4:00 P.M.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes; Zunis-yes
Absent: None
Motion Carried

HEARING FROM THE PUBLIC

None.

BOARD MEMBERS REPORTS

None.

TREASURER'S REPORT

Mrs. Orseno updated the board on the condition of funds, receipts versus expenditures and investments.

TREASURER'S RECOMMENDATIONS - 14-53

1. It is recommended that the Board approve:

- a. The minutes of the regular meeting of the Board held on August 19, 2014.
- b. The financial report and condition of funds for July and August, 2014 as reviewed and read.
- c. Payment of July and August bills as described in the computer printout sheets.
- d. Investments as reviewed and read.
- e. To authorize the Treasurer to make the following permanent transfer:
\$397.04 from EdCamp (019-9015) to Nort2h (001-9007)
- f. To authorize the Treasurer to create and appropriate Fund 019-9115 for Lorain County Community College REACHigher (P-16 Council) and accept payment of \$51,629.01 into this account.

Roger Sero moved, seconded by Judy Maldonado that foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes; Zunis-yes
Motion Carried

SUPERINTENDENT'S REPORT

- Tour of Early Learning Center - Elizabeth Fleming
- Serving Forward 3.0 - final review

SUPERINTENDENT'S RECOMMENDATIONS:

1. GENERAL: 14-54

- a. To approve the Resolution of Agreement with Ohio Schools Council supporting the submission of applications on behalf of OSC for the Local Government Innovation Fund.
- b. To enter into a contract with Pearson (Adam Scheller) for presenting Analyzing Data from WISC-V, on September 29, 2014 at a cost of \$2,100 to be paid out of 014-9011.
- c. To approve an agreement to provide consulting services to Columbia Local School District for Getting Started with Curriculum Mapping, on September 26, 2014 at a cost of \$375.

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- d. To approve an agreement to provide consulting services to Horizon Science Academy for Hybrid Face to Face Training, on October 29, 2014 at a cost of \$650.
- e. To enter in to a contract with **Dr. Nickola Wolf Nelson** to present the workshop "Targeting Oral and Written Language: Connections to the Classroom, Curriculum, and Common Core Standards", on September 22, 2014 at a cost of \$800 to be paid through 014-0012.
- f. To renew the agreement with Applewood Centers Inc. to provide counseling services to the Lorain County Academy, effective September 1, 2014 through August 31, 2015 at a cost of \$7,000.
- g. To approve the service agreement with Lorain City Schools to provide a Social Worker for the 2014-2015 school year on a 10-month contract, effective September 22, 2014 through July 31, 2015. Lorain City Schools agree to pay all costs associated with the Social Worker.
- h. To approve the service agreement with Vermilion Local Schools to provide a School Psychologist for the 2014-2015 school year on a 10-month contract, effective September 1, 2014 through July 31, 2015. Vermilion Local Schools agree to pay all costs associated with the School Psychologist.
- i. To approve the service agreement with Wellington Exempted Village School District to provide a School Psychologist for the 2014-2015 school year on a 9-month contract, 3 days per week, effective September 1, 2014 thru July 31, 2015. Wellington Exempted Village Schools agree to pay all costs associated with this School Psychologist.
- j. To approve the agreement with Battelle for Kids, to provide services of Regional Data Lead, Moira Erwine, effective July 1, 2014 through June 30, 2015 for a total amount not to exceed \$5,000.
- k. To approve the agreement of participation with the Ohio Schools Council for membership in FY15 in the Cooperative Purchasing Program for a total fee of \$750.
- l. To approve the State of Ohio Lease and Memoranda of Lease to lease four cubicles at the Educational Service Center of Lorain County to Opportunities for Ohioans with Disabilities at an annual rate of \$4,000.
- m. To approve the agreement with Lorain County Community College for the Lorain County Educational Service Center to become the fiscal agent for REACHhigher (P-16 Council).
- n. To approve matching payroll deductions \$1 for \$1 for the 2014-2015 school year to the Lorain County Educational Service Center Endowment Funds.
- o. To approve the Ohio Department of Education Performance Agreement for Ohio's State Support Teams for 2014-2015.
- p. To approve the resolution previously approved by the Firelands Local Schools determining impracticality of transporting students to private schools.

Roger Sero moved, seconded by Lois Von Gunten that foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes; Zunis-yes
Motion Carried

2. SERVING FORWARD 3.0: 14-55

To adopt Serving Forward 3.0 as the continuous improvement plan of the Educational Service Center of Lorain County for 2014-2015.

Lois Von Gunten moved, seconded by Judy Maldonado that foregoing recommendation be approved.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes; Zunis-yes
Motion Carried

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3. PERSONNEL: 14-56

- a. To employ **Catherine Fischer** as a Gifted Supervisor, on a 10-month contract, at Step 15 of the NWSUPV Salary Schedule (pro-rated to \$56,050), effective September 15, 2014 through July 31, 2016.
- b. To employ **Meagan Khandekar** as Occupational Therapist, on a 9-month contract, at Step 17(MA) of the Teachers Salary Schedule (pro-rated to \$50,171), effective September 5, 2014 through July 31, 2015.
- c. To employ **Stephanie Calhoun** as a substitute secretary, to be paid \$11.89 per hour effective August 29, 2014 thru June 30, 2015 not to exceed 24 hours per week. To be paid by submission of timesheets thru fund 516-9078.
- d. To employ **Emily Roll** as a Social Worker assigned to Lorain City Schools, on a 10-month contract effective September 22, 2014 thru July 31, 2015 at a salary of \$45,000 pro-rated to \$37,749. All costs to be paid by Lorain City Schools
- e. To employ **Ginny Harvey** as a Social Worker assigned to Lorain Digital Academy, on a 12-month contract effective September 8, 2014 thru July 31, 2015 at a salary of \$60,000 pro-rated to \$53,902.
- f. To employ **Olga Montijo** as a Secretary assigned to Lorain Digital Academy, on a 12-month contract effective September 8, 2014 thru June 30, 2015 at a salary of \$48,318 pro-rated to \$39,086.
- g. To employ the following personnel as Title 1 Delinquent Education and/or Title 1 Homeless Tutors or Substitute Tutors on an as needed basis at the Lorain County Juvenile Court Residential Facilities (Detention Home, Stepping Stone, Pathways & Turning Point) and/or various Homeless Tutoring sites (Boys/Girls Clubs & homeless shelters in Lorain & Elyria). Effective dates are September 2, 2014 through June 5, 2015. Tutor salary will be paid at the usual hourly rate of \$17.50 and Substitute Teacher Salary will be paid at the usual daily rate of \$100.

John Berglund
Melissa Folk
Chris Howell
Jessica Thornton
William Topoly
Edward Wishart

Jim Burgett
Dawn Gibson
Dan Palisin
Richard Tinney
Kay Tucker
Debra Yanks

Catherine Cunningham
Mike Hancock
Clarence Thornton
Yvonne Tinney
Dorothea Wishart

- h. To employ **Tracy Butchko** to assist with the Pupil Transportation Banquet on October 16, 2014, to be paid her hourly rate through the submission of timesheet, not to exceed 3 hours.
- i. To employ **Jennifer Balog**, part-time as needed custodial help, to be paid \$8.50/hour through the submission of timesheets, not to exceed 24 hours per week. Effective September 1, 2014 through June 30, 2015.
- j. To approve a \$500 stipend for **Chris Howell** to provide tech support at the Detention Home for the 2014-2015 school year, to be paid the second pay in June, 2015.
- k. To employ **Susan Conrad** as a substitute Educational Aide at the Early Learning Center, effective September 2, 2014 through June 3, 2015, at Step 6 of the Educational Aide Salary Schedule, not to exceed 24 hours per week, to be paid by submission of timesheets.
- l. To approve supplemental contracts for the following:

MaryAnn Teitelbaum, Psychologist, for 10 additional days during the 2014-2015 school year, to be paid at her contracted rate of pay through the submission of timesheets. All costs to be paid by Amherst Exempted Village Schools.

Linda Mangan, Educational Aide assigned to Avon, not to exceed 24 hours for the 2014-2015 school year, to be paid at her hourly rate of pay through the submission of timesheets. All costs to be paid by Avon Local Schools.

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Michelle McClintic, Project Search Teacher, for 10 additional days during the 2014-2015 school year, to be paid at her contracted rate of pay through the submission of timesheets.

Monique Rinehart, to serve as Administrative Secretary for REACHigher for the 2014-2015 school year, to be paid \$3,000 from REACHigher fund (019-9115), half in December, 2014 and half in June, 2015.

- m. To amend resolution #14-17(a) to revise **Cristen Bates-Schon** salary notice ending September 19, 2014. All costs to be paid by Wellington Exempted Village Schools.
- n. To amend resolution #14-32(n) to revise **Cristen Bates-Schon** on an Administrative contract effective August 5, 2014 through July 31, 2015, on a 10-month contract assigned to Vermilion Local Schools at a pro-rated salary of \$66,644. All costs to be paid by Vermilion Local Schools.
- o. To amend resolution 14-24(c) to revise the contract of **Laura Morahan**, Holy Trinity Clerk, for 3 additional hours per week, effective for the 2014-2015 contract year, to be paid at her contracted rate of pay.
- p. To accept the resignation of **Yvette Cable**, School Psychologist, effective July 8, 2014.
- q. To accept the resignation of **Elizabeth Gutbrod**, Occupational Therapist, effective August 20, 2014.
- r. To accept the resignation of **Shannon Hogan**, Occupational Therapist, effective August 25, 2014.
- s. To accept the resignation/retirement of **Gregory Ring**, Superintendent, effective December 31, 2014.
- t. To approve out of state travel for **Jennifer Heim**, to attend the 2015 Assistive Technology Industry Association Conference in Orlando, FL on January 28-31, 2015 at an estimated cost of \$2,140. All expenses to be paid through Fund 516.
- u. To employ **Heaven Cagle, Sarah Callahan, Kim Krock, Rebecca Miltenberger, Catherine Starwalt** and **Russell Stone** as substitute teachers for Project SEARCH, at the regular substitute rate of \$100 per day/\$50 per half day, to be paid by submission of timesheets. Effective August 19, 2014 thru June 30, 2015.

Roger Sero moved, seconded by Lois Von Gunten that foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes; Zunis-yes
Motion Carried

NEW BUSINESS

None.

EXECUTIVE SESSION: 14-57

On a motion by Roger Sero, seconded by Judy Maldonado, the Board hereby enters into an executive session to discuss personnel issues at 5:20 P.M.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes; Zunis-yes
Motion Carried

Returned from executive session at 6:20 P.M.

ADJOURNMENT - 14-58

Roger Sero moved, seconded by Judy Maldonado that the meeting be adjourned at 6:22 P.M.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes; Zunis-yes
Motion Carried

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President

Treasurer